# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC.

# INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC.

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### **Independent Auditors' Report**

Board of Directors Catholic Charities of Central Texas, Inc. Austin, Texas 78702

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Catholic Charities of Central Texas, Inc. (Catholic Charities) which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Catholic Charities as of June 30, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Austin, Texas

November 12, 2021

Atchly + Associates, LLP

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2021 AND 2020

Assets:	2021	2020	
Current Assets			
Cash	\$ 718,683	\$ 542,439	
Money Market Cash Equivalents	380,464	252,045	
Grants Receivable	486,019	744,309	
Other Receivables	63,239	127,554	
Prepaid Expenses	40,967	62,850	
Total Current Assets	1,689,372	1,729,197	
Total Assets	\$ 1,689,372	\$ 1,729,197	
Liabilities:			
Current Liabilities			
Accounts Payable	\$ 12,733	\$ 47,108	
Payroll Taxes and Benefits	283,611	256,369	
Funds Held for Others	13,694	13,694	
Total Current Liabilities	310,038	317,171	
Net Assets:			
Without Donor Restriction	498,004	415,864	
With Donor Restriction	881,330	996,162	
Total Net Assets	1,379,334	1,412,026	
<b>Total Liabilities and Net Assets</b>	\$ 1,689,372	\$ 1,729,197	

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2021

	Without Donor Restriction	With Donor Restriction	Total
Revenues:	Φ 670.334	Ф	Φ (70.224
Diocesan Grants	\$ 678,324	\$ -	\$ 678,324
Foundation Grants	349,000	778,116	1,127,116
Governmental Grants	3,132,278	94,476	3,226,754
Special Collections	300	17,241	17,541
Contributions	669,597	204,060	873,657
Contributions - Special Events	398,207	-	398,207
In Kind Contributions	315,060	-	315,060
Client Fees	489,700	-	489,700
Interest Income	1,385	-	1,385
Other	10,328		10,328
Total Revenues	6,044,179	1,093,893	7,138,072
Net Assets Released from Restrictions	1,208,725	(1,208,725)	
Total Revenues and Net Assets Released			
from Restrictions	7,252,904	(114,832)	7,138,072
Expenses:			
Immigrant Legal Services	1,477,960	-	1,477,960
Parish Relations	209,658	-	209,658
Financial Stability	1,793,241	-	1,793,241
Gabriel Project Life Centers	526,837	-	526,837
Counseling Services	588,361	-	588,361
Disaster Response	1,456,359	-	1,456,359
St. Michael's Veteran's Services	376,070		376,070
Total Program Expenses	6,428,486	-	6,428,486
Management & General	86,446	-	86,446
Fundraising	655,832		655,832
Total Expenses	7,170,764		7,170,764
Change in Net Assets	82,140	(114,832)	(32,692)
Net Assets at Beginning of Year	415,864	996,162	1,412,026
Net Assets at End of Year	\$ 498,004	\$ 881,330	\$ 1,379,334

The accompanying notes are an integral part of these financial statements.

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

	Without Donor Restriction	With Donor Restriction	Total
Revenues:	Φ (01.007	Ф	Φ (01.007
Diocesan Grants	\$ 691,085	\$ -	\$ 691,085
Foundation Grants	765,112	451,978	1,217,090
Governmental Grants	2,382,573	81,737	2,464,310
Special Collections	-	52,784	52,784
Contributions	639,267	174,790	814,057
Contributions - Special Events	384,603	-	384,603
In Kind Contributions	315,060	-	315,060
Client Fees	528,621	-	528,621
Interest Income	6,312	-	6,312
Other	189,475		189,475
Total Revenues	5,902,108	761,289	6,663,397
Net Assets Released from Restrictions	500,899	(500,899)	
Total Revenues and Net Assets Released			
from Restrictions	6,403,007	260,390	6,663,397
Expenses:			
Immigrant Legal Services	1,431,929	-	1,431,929
Parish Relations	208,936	-	208,936
Financial Stability	1,699,460	-	1,699,460
Gabriel Project Life Centers	452,317	-	452,317
Counseling Services	723,829	-	723,829
Disaster Response	779,388	-	779,388
St. Michael's Veteran's Services	151,522		151,522
Total Program Expenses	5,447,381	-	5,447,381
Management & General	86,300	-	86,300
Fundraising	802,461		802,461
Total Expenses	6,336,142		6,336,142
Change in Net Assets	66,865	260,390	327,255
Net Assets at Beginning of Year	348,999	735,772	1,084,771
Net Assets at End of Year	\$ 415,864	\$ 996,162	\$ 1,412,026

The accompanying notes are an integral part of these financial statements.

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2021

Total	\$ 3.254.090	538,175	644,805	199,480	31,069	1,204	14,458	2,465,715	21,768	\$ 7,170,764
Fundraising	\$ 436.841	6,495	127,663	63,680	5,704	1,189	14,172	1	88	\$ 655,832
Management & General	\$ 31.196	3,772	37,350	12,446	2,250	1	1	1	(568)	\$ 86,446
St. Michael's Veteran's Services	\$ 138.609	25,379	17,793	6,214	338	1	1	187,737	•	\$ 376,070
Disaster Response	\$ 118.302	16,329	22,871	4,086	6,015	ı	ı	1,267,834	20,922	\$ 1,456,359
Counseling Services	\$ 365.721	130,460	64,096	26,465	1,619	1	1	ı	'	\$ 588,361
Gabriel Project Life Centers	\$ 348.455	97,035	69,258	7,239	2,712	ı	ı	1,782	356	\$ 526,837
Financial Stability	\$ 592.246	86,878	95,620	21,036	1,294	ı	ı	996,167	1	\$ 1,793,241
Parish Relations	\$ 171.925	18,463	16,508	1,586	1,161	15	ı	1	1	\$ 209,658
Immigrant Legal Services	\$ 1.050.795	153,364	193,646	56,728	9,976	1	286	12,195	970	\$ 1,477,960
Expenses	Salary and Benefits	Occupancy Costs	Other Prof/Contract Svcs	Administrative Expense	Staff Development & Travel	Advertising & Promotion	Program Events	Client Assistance	Other Expenses	Total Expenses

The accompanying notes are an integral part of these financial statements.

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2020

The accompanying notes are an integral part of these financial statements. -7 -

# CATHOLIC CHARITIES OF CENTRAL TEXAS, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2021 and 2020

	2021	2020
Cash Flows from Operating Activities	_	
Change in Net Assets	\$ (32,692)	\$ 327,255
Changes in Current Assets:		
Grants Receivable	258,290	(505,179)
Other Receivables	64,315	(104,032)
Prepaid Expenses	21,883	(34,472)
Changes in Current Liabilities:		
Accounts Payable	(34,375)	37,905
Payroll Taxes and Benefits	27,242	29,097
Funds Held for Others		13,694
<b>Total Cash Provided (Used) by Operating Activities</b>	 304,663	 (235,732)
Net Change in Cash and Cash Equivalents	304,663	(235,732)
Cash and Cash Equivalents, Beginning of Year	 794,484	 1,030,216
Cash and Cash Equivalents, End of Year	\$ 1,099,147	\$ 794,484

# (1) Organization

Catholic Charities of Central Texas, Inc. (Catholic Charities) incorporated on March 8, 1999, as a not-for-profit organization with programs serving the needs of the poor and vulnerable within the 25 counties of the Diocese of Austin (the Diocese). Catholic Charities achieves its mission through the provision of direct services, collaboration with other organizations and ministries as well as advocacy and promoting social justice. Catholic Charities is guided by its vision for a Central Texas in which every person thrives in their God-given gifts and dignity.

Although it is a separate legal entity, Catholic Charities is closely affiliated with the Diocese. The Bishop of the Diocese is the sole member of Catholic Charities and appoints all members of its Board of Directors.

During the fiscal years ended June 30, 2021 and 2020, Catholic Charities operated the following major programs:

## Immigration Legal Services

The Immigration Legal Services program provides assistance to individuals and families eligible to apply for immigration benefits, with a focus on family reunification. Services include naturalization services, humanitarian relief, temporary protected status, as well as services for victims of domestic violence and human trafficking. The program expanded access to Naturalization Services through awards from the Department of Homeland Security/USCIS and Catholic Legal Immigration Network. The City of Austin and Travis County provide funding to support other services offered in those areas.

# Parish Relations

The Parish Relations program provides information and referral to existing social services; promotes networking between parishes for mutual support and information sharing; works closely with other diocesan offices to integrate the social teachings of the church into all diocesan activities; and works with local, state and national social action organizations.

#### Financial Stability

The Financial Stability program provides long-term comprehensive case management services and financial assistance to help families develop and implement a recovery plan to stabilize their household and achieve economic self-sufficiency. In addition the program provides homelessness prevention services through financial education classes for the community at large. Catholic Charities was awarded a multi-year case management contract from the City of Austin through the BSS+ collaborative in April 2012 where Catholic Charities has access to client assistance that is paid through a different agency. A second multi-year contract was awarded in April 2016 in partnership with the City of Austin where Catholic Charities serves as the lead agency in collaboration with four local community centers to assist in helping families with financial aid. Services in the Brazos Valley are supported by partnerships with United Way of Brazos Valley and the cities of Bryan and College Station through Community Development Block Grants.

# (1) Organization (Continued)

## Gabriel Project Life Centers

The Gabriel Project Life Center program provides culturally-competent services to women and men until their child is three years of age, including pregnancy and parenting classes, mentoring, and material assistance. The program is supported in part by the Texas Pregnancy Care Network and private donations.

# Counseling Services

The Counseling Services program provide low-cost, comprehensive mental health services for individuals, families, children, couples or groups. Services are offered on a sliding fee scale, and no one is turned away due to inability to pay. The program is subsidized through foundation grants and private contributions.

## Disaster Response

The Disaster Response program responds to disasters by providing immediate and long-term relief to families impacted by a disaster. Services include financial aid, shelter care, counseling, document replacement, housing repair, housing rebuild, and more. Since 2013, Catholic Charities has responded to an average of three disasters across our service region annually. With the assistance of a grant from CCUSA, we are able to expand the program to include a full time staff position and training for disaster response volunteers.

## St. Michael's Veteran's Services

The St. Michael's Veteran Services program provides case management and short-term financial assistance for active duty, veterans, their spouses, dependents and surviving spouses. In July of 2017 St. Michael's Veteran's Program was established with assistance from a grant through the Texas Veteran's Commission.

## (2) Summary of Significant Accounting Policies

#### (a) Basis of Presentation

The accompanying financial statements have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require Catholic Charities to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions - Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of Catholic Charities' management and the board of directors.

Net assets with donor restrictions - Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of Catholic Charities or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

# (2) Summary of Significant Accounting Policies (Continued)

## (a) Basis of Presentation (continued)

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

# (b) Cash and Cash Equivalents

Catholic Charities' cash consists of cash on deposit with banks. Cash equivalents represent money market funds or short-term investments with original maturities of three months or less from the date of purchase, except for those amounts that are held in the investment portfolio which are invested for long-term purposes.

## (c) Cash Concentration

Financial instruments, which potentially subject Catholic Charities to concentration of credit risk, consist principally of temporary cash investments and certificates of deposit. Catholic Charities places its temporary cash and other investments with high-credit, quality financial institutions and securities dealers, which may exceed federally and privately insured amounts at times. Catholic Charities does not believe that it is exposed to any significant credit risk on uninsured amounts.

# (d) Contribution and Grants Receivable

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Discount amortization is included in contribution revenue. Conditional promises to give are not included as support until the conditions are met.

# (e) Fixed Assets

Donated or purchased items with individual values of over \$5,000 are recorded as fixed assets and depreciated evenly over their useful lives. Purchased items are recorded at cost and donated items are recorded at estimated fair value on the date of donation.

## (f) Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

# (2) Summary of Significant Accounting Policies (Continued)

## (f) Contributions (continued)

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

# (g) Volunteer Services

Catholic Charities makes use of volunteers in its ministries. There were approximately 6,800 and 14,200 non-specialized volunteer hours contributed to Catholic Charities in the fiscal years ended June 30, 2021 and 2020, respectively. These services were not reflected in the accompanying statements of activities because they do not meet the necessary criteria for recognition under US GAAP. The estimated dollar value of a volunteer hour published by Independent Sector for 2021 (the most recent published value) is \$28.54. Based on this rate, the dollar value of the volunteer hours contributed to Catholic Charities for fiscal years 2021 and 2020 is \$194,072 and \$405,268, respectively.

## (h) Income Taxes

Catholic Charities is exempt from income tax under IRC section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. Catholic Charities has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. Catholic Charities has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

## (i) Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include the following:

Occupancy cost and in-kind allocations for each location are calculated on the basis of square footage. Insurance expense and Diocese of Austin services allocations are a percentage of total employees. Most payroll is direct allocation based on timesheet entry. Administrative payroll expenses are allocated based on percentage program employees.

#### (i) Use of Estimates

Management uses estimates and assumptions in preparing its financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

# (2) Summary of Significant Accounting Policies (Continued)

# (k) Reclassifications

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year.

# (I) Subsequent Events

Management has evaluated subsequent events for potential disclosure through the date of the Independent Auditors' Report, the date the financial statements were available to be issued.

# (3) Availability and Liquidity

The following represents Catholic Charities' financial assets at June 30, 2021 and 2020:

Financial assets at year end:		
Cash	\$ 718,683	\$ 542,439
Money Market Cash Equivalents	380,464	252,045
Grants Receivable	486,019	744,309
Other Receivables	 63,239	 127,554
Total financial assets	1,648,405	1,666,347
Less amounts not available to be used within one year:		
Net assets with donor restrictions	881,330	996,162
Less net assets with purpose restrictions to		
be met in less than a year	(433,167)	(743,033)
Board designated reserve	184,400	102,420
Funds held for others	 13,694	 13,694
	646,257	369,243
Financial assets available to meet general		
expenditures over the next twelve months	\$ 1,002,148	\$ 1,297,104

Catholic Charities has historically maintained financial assets to meet one to two months of operating expenses. As a grant-funded organization, management closely monitors grant income and adjusts general spending within these limits. Management is working to build a six month reserve as part of the strategic mapping process. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

## (4) Net Assets

Net assets with donor restrictions are available for the following purposes:

	2021		2021		2020	
Agency Support	\$	87,096	\$	167,100		
Counseling Services		152,601		96,500		
Disaster Relief		446,998		457,053		
Financial Stability	154,411			110,027		
Gabriel Project Life Center		-		38,854		
Immigration Legal Services		38,009		122,567		
Parish Relations		2,000		2,061		
St. Michael's Veteran's Program		215		2,000		
	\$	881,330	\$	996,162		

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes, as follows:

	2021		2020
Agency Support	\$	190,208	\$ 40,000
Counseling Services		156,968	48,440
Disaster Relief		248,751	204,715
Financial Stability		264,758	128,999
Gabriel Project Life Center		75,532	10,890
Immigration Legal Services		253,062	58,494
Parish Relations		2,061	8,589
St. Michael's Veteran's Program		17,385	772
	\$	1,208,725	\$ 500,899

In addition, Catholic Charities has a Board Reserve Policy with a purpose to ensure the stability of the mission, programs, employment, and ongoing operations of the organization, as well as to fund opportunities for future growth. Board reserves are intended to provide an internal, dedicated source of funding for the following situations:

- Unforeseen expenses or cash shortfall
- Temporary support for program continuation if income is uncertain
- Replacement or repair of major equipment/property
- Nonrecurring expenses and opportunistic investments that will build long-term capacity and further the mission (e.g. staff development, investment in infrastructure, startup funding for a new program)

Board reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. At June 30, 2021 and 2020, the board designated reserve totaled \$184,400 and \$102,420 respectively.

# (5) Retirement Benefits

All full-time employees are eligible to participate in the plan. Contributions by employees are restricted by IRS 403(b) regulations, while Catholic Charities contributes 6% of salary per employee per year and a dollar-for-dollar match of employee contributions up to 4% of salary. Contributions by Catholic Charities were \$160,060 and \$166,575 for the years ended June 30, 2021 and 2020, respectively.

# (6) Related Party

In the fiscal years ended June 30, 2021 and 2020, the Diocese contributed 14% and 16% of Catholic Charities' total funding respectively. The Diocese provided office space to Catholic Charities without charge. The Diocese also contributed 85% and 85% respectively of the cost of accounting, payroll, IT and human resource services to Catholic Charities. These contributions have been recognized as revenue in the financial statements in accordance with US GAAP.